

**MINUTES OF THE MEETING OF THE
CORPORATION HELD ON
TUESDAY, 18 OCTOBER 2022**

Present:

Helen Kilpatrick CB (Chair)
Steve Cooper (Vice-Chair)
Dr Roy Bowden
Martin Colyer
Jane Dodsworth
Keira Embleton (Student Governor)
Nick Fox
Andrew Green
David Jones
David Russell
Ryan Sallows
Dr James Sarmecanic
Nick Sutherland
Donna Turner-Irwin (Staff Governor)
Caroline Wood
Paul Wright

In Attendance:

Sally Challis-Manning MBE, Principal of Crawley College and Brinsbury College
Steve Coulthard, Chief Financial Officer
Vicki Illingworth, Executive Principal
Helen Loftus, Principal, Chichester College
Paul Riley, Principal, Worthing College and Haywards Heath College
Paul Rolfe, Associate Principal, Employers & Stakeholders
Catherine Vinall, Clerk to the Corporation

APOLOGIES FOR ABSENCE

1. Apologies for absence were received from Tosin Adebisi, Richard Moore, Nick Sutherland and Ellen Walsh.

DECLARATION OF INTERESTS

2. The Chair drew the attention of Governors and those in attendance at the meeting to the requirement to declare any interests they might have in any of the items on the agenda, as detailed on the agenda sheet.

APPOINTMENT OF CORPORATION MEMBER

3. The Chair stated that the Governance & Search Committee had recommended the appointment of Steve Bassam as a Governor. Steve lived in the Brighton area and had an excellent understanding of the community served by Brighton Met. He had also demonstrated a strong commitment to the FE sector. Steve had previously served as the Vice-Chair at GB Met. In line with the other appointments made from the GB Met board, it was recommended that Steve's term of office would be to the 31 July 2023, with the option to extend for a further term of office. It was

Resolved

To appoint Steve Bassam as a Governor, until 31 July 2023. It was noted that Steve would be eligible to serve a further term of office after this point.

Paul Rolfe joined the meeting.

SUSSEX & SURREY INSTITUTE OF TECHNOLOGY

4. The Corporation received for consideration a report to provide an update on the Institute of Technology (IoT) and capital funding and licence agreements.

Copy attached at APPENDIX 1.

5. Paul Rolfe provided a general update on the IoT and the legal structure which was underpinned by the following agreements:
 - A Capital Funding Agreement and Deed of Guarantee which set out conditions relating to the grant support for the development of the building at Crawley College.
 - A commercial agreement, licence agreement and sub-licence agreement. These passed down the Group's obligations to the DfE to other members of the IoT consortium.
6. It was noted that the Group had received legal advice in relation to the above agreements. In response to a question from the Corporation about the useful life of equipment and the duration of the sub-licencing agreements, it was noted that there would be a rolling programme of asset replacement. Discussions would be taking place with employer partners to find solutions to ensure the IoT had the necessary equipment and technology to maintain an attractive offer. After further discussion it was

Resolved

- i) That authority to sign off the Capital Funding Agreement and Deed of Guarantee, be delegated to the Chair of the Corporation, Helen Kilpatrick CB and Chief Executive, Andrew Green.
- ii) That authority to sign off the Commercial Agreement, Licence Agreement and Sub-Licences with all partners, be delegated to the Chief Executive, Andrew Green.

DATE OF NEXT MEETING

7. It was noted that the next meeting of the Corporation would take place on Wednesday, 7 December 2022. It would be followed by Christmas Dinner in Restaurant 64 at Chichester College.

REVIEW OF THE BUSINESS OF THE MEETING

8. Helen Kilpatrick CB invited members of the Corporation to suggest whether any items of business considered at the meeting could have been dealt with in a different or more appropriate manner by making their views known to herself or the Clerk.