

## **Term Time Only Contracts**

Chichester College employs a number of staff on term time only basis. The main term time only working weeks are:

36 weeks, paid for 40.6 weeks

38 weeks, paid for 43 weeks

40 weeks, paid for 45.2 weeks

Salary payments are based upon your hours of work and the number of working weeks, including your holiday entitlement (inclusive of bank and statutory holidays).

Salary payments are paid in 12 equal instalments over the year and are payable monthly in arrears directly into the individual's bank account.

### ***Termination of Term Time Only Contracts***

In the event that an individual's employment is terminated by either themselves or the Corporation, their final salary will be recalculated based upon the anniversary of the date that they commenced in post and the number of working and non-working weeks from that date to their leaving date. If, on the termination of their employment, the number of non-working weeks exceeds the accrued entitlement to paid holiday up to the leaving date, the Corporation will be entitled to deduct the excess from any sums due to the individual, including payment of salary. If, on the other hand, their non-working weeks are less than the entitlement due to them at the leaving date, the Corporation will pay the individual the appropriate sum in lieu thereof.