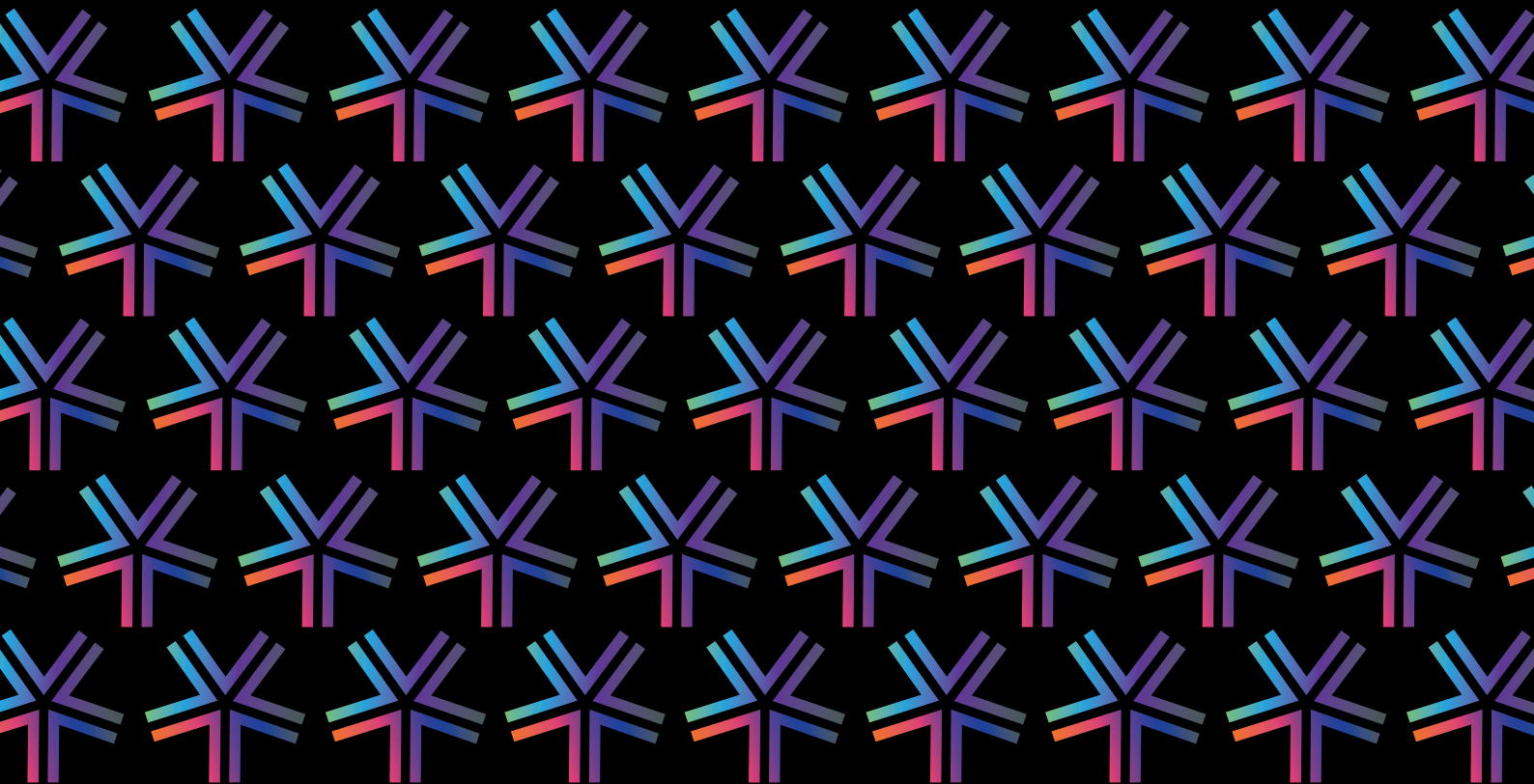


WORKING WITH US

Employer Course Guide 2024/25



APPRENTICESHIPS ✧ PROFESSIONAL DEVELOPMENT ✧ HIGHER EDUCATION
TRAINING FOR TRADES ✧ COURSES FOR BUSINESS

WE WELCOME

We understand that the success of any business lies in its people, which is why we have dedicated ourselves to be responsive to our local, regional, and national employers.

Our group of colleges is renowned for providing a comprehensive range of vocational and academic programmes, combined with extensive employer engagement initiatives. We take pride in our ability to equip individuals with the skills, knowledge, and attitudes that are needed to thrive in today's dynamic and competitive job market.

As you explore this guide, you will discover how our employer-focused approach sets us apart. We believe that collaboration between education and industry is essential for driving innovation, growth, and productivity improvements. By working closely with employers like you, we ensure that our programmes are designed to meet the evolving demands of the job market and align with your specific industry needs.

Our cutting-edge facilities, state-of-the-art resources, and industry-standard equipment create a stimulating learning environment where students can apply theory to practice. Whether it's our modern workshops, simulation labs, digital innovation hubs, or dedicated employer suites, we provide the tools necessary to nurture talent and foster creativity.

The Chichester College Group is proud to have a highly qualified and dedicated team of tutors and support staff who are passionate about empowering learners and meeting the needs of employers. Our staff's expertise, combined with the latest academic approaches, ensures that our students receive a high-quality education that prepares them for the challenges of the workplace.

Thank you for considering the Chichester College Group as your trusted educational partner. We look forward to collaborating with you and making a positive impact on the growth and development of your business.



Paul Rolfe

Associate Principal
Employers & Stakeholders

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OUR COLLEGES

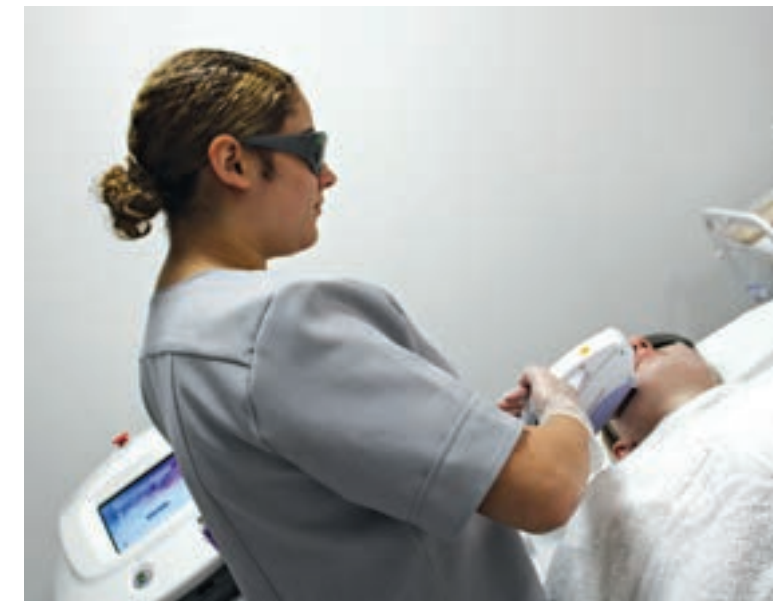
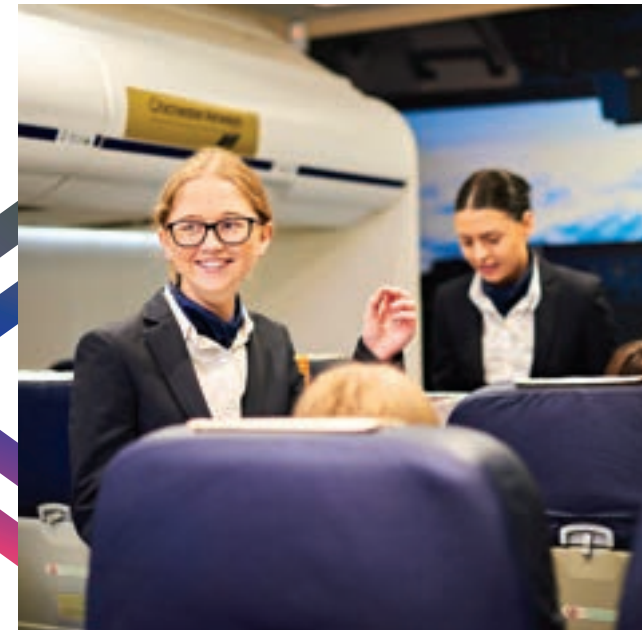
Chichester College Group is West Sussex and Brighton & Hove's leading provider of education, training, and employability.



Our businesses are completely focused on education excellence for students, staff, employers, and communities.

We have a clear purpose, 'changing lives through learning', and we do this through the work of our colleges and commercial businesses including Anglia Examinations and First Steps Childcare.

We strive to provide a responsive resource for employers seeking to develop their workforce, recruit apprentices and offer a wide range of training programmes and bespoke solutions to employees.



Our purpose is to change lives through learning, we do this by:

- > Delivering an outstanding quality of education
- > Inspiring young people, building confidence and preparing them for life
- > Training people for new or improved careers
- > Providing opportunities to respond to the skills needs of our local communities and employers

REASONS TO CHOOSE CCG



One of the largest training providers in Sussex



7 Campuses in Sussex and Brighton & Hove



25,000 Students



Industry Standard Resources



Working with 1,500+ Businesses



High Success Rates



Outstanding Support



£90m Capital Investment



High Student Satisfaction



Extensive Range of Courses



HOW CCG CAN HELP?



Pastoral Support

At Chichester College Group we pride ourselves in offering a bespoke service.

As well as friendly hands-on lecturers and trainers, who are experts within their industry, CCG offers ongoing support for all aspects of your employer journey too.

Before you partner with us you will be invited to explore your options with us to make sure it is right for you and your business. This is a fantastic opportunity to find out more about all our training options and ask any questions that you may have.



Funding

There are various options available depending on which pathway you choose.

For more information on funding and grants available to you as an employer, please see contact information on page 67.



Organisational

Needs Analysis (ONA)

Having highly skilled employees, who have the relevant and up-to-date skill set, can significantly boost your company's chances of thriving.

By identifying individual and team training needs, you can guarantee that your training investment is effectively applied and that your employees have the skills they need to work to the best of their ability. Here at CCG, we can assist you in analysing those training needs.

For more information and to kick start your journey, please contact Paul Rolfe at paul.rolfe@chichester.ac.uk



Quality Training

We partner with employers in a variety of areas, including hospitality and healthcare, as well as business, legal services and much more.

Our products benefit a wide range of industries and business types, and we work with employers from small enterprises (SMEs) to multinationals and government bodies.

Our training products are designed to meet the needs of the UK's workforce.



PARTNERING WITH US

These are just some examples of how you can work with the Chichester College Group as an employer partner.

Careers Support for Learners

- > Take part in career development days
- > Provide work experience opportunities for learners and delivery staff
- > Mentor learners
- > Support for mock interviews/coaching/mentoring/buddies
- > Offer tours of your facilities



Marketing and PR Opportunities

- > Sponsor facilities and/or specific course areas within CCG
- > Sponsor student awards
- > Donate specialist kit and equipment on a long or short-term loan
- > Promote and raise awareness of CCG through your own marketing and websites
- > Support and promote careers fairs

Curriculum Development

- > Live project briefs to support and enhance curriculum
- > Support the development and practical delivery of technology for teachers and staff (CPD)
- > Deliver specialist curriculum live from your site
- > Secondment of specialist staff to support the development and delivery of the curriculum
- > Co-create and design curriculum modules and units with our curriculum delivery teams
- > Take part and collaborate in research projects
- > Host events to aid on industry specific areas
- > Offer guest lecturing/industry expert master classes

Hiring and Offering Placements

- > Commit to recruiting apprentices
- > Offer placements to T Level students



OUR EMPLOYER NETWORK



“

We recognise the importance of building strong links with local communities. We also place a lot of value on attracting and developing younger people within the aviation sector. For these reasons, we are delighted to be working in partnership with Crawley College to offer T Level students the opportunity to join us to experience working life and learn more about various elements of our business. Our initial placements have been very successful, and we firmly believe that this represents a positive outcome for everyone involved.

Greg Charman
Group ESG Manager



“

Clear and concise teaching using excellent examples to learn effectively. All useful tools for my role.

Claire James
Studied, Excel Advanced



“

Doug was great tutor and offered his experience which added value to the course.

Brandon Theobald
Studied, Introduction to
Successful Project Management



“

Apart from it being cost effective, hiring an apprentice has many other benefits. One of the main benefits is enthusing young people at the right time. Another, is 'the modern world' approach that young people can bring to a business. It's a two-way street and learning from each other is a good thing to do. Absorb as much information about the apprenticeship. Treat apprentices with respect. Gain the trust of the learning provider and the apprentice. Be honest and set expectations from the outset. The objective is to train and retain!

Wayne Strickland
Director



“

After successfully completing her Level 2 Certificate in Creating a Business Start-Up VRQ in 2020, Amy used her studies at Chichester College to start up her business in less than a year, which launched in 2021.

Back when Amy was only 19 she studied a floristry course at Brinsbury College and, almost 11 years later, she returned to Chichester to follow her business dreams. Amy explained: "I knew that I wanted to start working towards my dream of owning my own business as it is a tradition in my family to do so. I started browsing and found the perfect course for what I needed - it was hard to choose as there were so many that interested me. I answered the first few questions and knew it was going to be the right choice for me."

Amy Doré
Owner, The Floral Archer Ltd



“

I cannot speak highly enough of our partnership with Chichester College. Their apprentices have brought a fresh perspective and unparalleled dedication to Skybreak, significantly elevating our operational efficiency and our customer service delivery. We've seen a remarkable transformation in our team's skill set and overall performance, thanks to the tailored training and support from Chichester College. Their commitment to developing young talent has not only enriched our workforce but also strengthened our position as a leader in aviation passenger services. It's been a game-changer for Skybreak, and we look forward to continuing this collaboration.

Charlotte Moules
Business Development Manager



“

In 2015 the Manor Royal BID, the UK's largest "industrial" Business Improvement District, partnered with Crawley College to provide a tailored training programme, accessible to all and delivered locally. Since then this service has gone on to become one of the Manor Royal BID's most valued and well used. This is testimony to the skill, imagination and dedication shown by the team at Crawley College and their commitment to continually work with us to ensure our businesses receive the best possible learning experience. It's a pleasure to work with Crawley College, and long may that continue.

Steve Sawyer
Executive Director



“

We have had continuous support throughout the process and there is a reason we have welcomed more than 29 apprentices so far in which many have gone on to then complete their degree apprenticeship with the University of Chichester, taking it that step further.

I have always been impressed with the level of continuous support from lecturers at the college as have our students. A particular member of staff who stands out is Jason Foot- he never fails to provide additional knowledge and organisation to our apprentices. The day in which the students come to the college they always leave learning something new or putting their work tasks into practice which is a reflection on the college's facilities.

Kevin Emmett
Supernatural-x



PRODUCTS EXPLAINED



T-LEVELS

THE NEXT LEVEL QUALIFICATION

T Levels, also known as Technical Levels, are a new type of qualification introduced in England to offer students a pathway towards developing practical skills and knowledge in specific vocational areas.

T Levels bridge the gap between academic education and industry needs by providing a comprehensive two-year programme that combines classroom learning with significant industry experience. They are equivalent to three A-levels and designed to equip students with the necessary competence and real-world experience to excel in their chosen industries.

Many employers decide to use T Level placement students to nurture new talent with the potential to recruit them full time or as an apprentice. T Level industry placements are a free government scheme - you don't need to pay to take on a T Level student for a placement.

There may be certain business costs, like time invested in planning, training and supervising, and you can choose to pay the student if you wish.



DID YOU KNOW?

The UK Government offer a T Level Employer Support Fund. This is great for employers as it helps with the additional costs associated with hosting a student.

Apprenticeships

Apprenticeships are a form of work-based training that combines on-the-job learning with classroom instruction. They provide individuals with the opportunity to gain practical skills, knowledge, and experience in a specific trade or profession.

We offer apprenticeships in a wide range of industries, including construction, healthcare, information technology, manufacturing, and more.

During an apprenticeship, individuals work alongside experienced professionals, known as mentors or supervisors, who guide and train them in the various aspects of the trade. This hands-on experience allows apprentices to develop practical skills while earning a wage. In addition to the on-the-job training, apprentices also attend formal classes or workshops to learn the theoretical aspects of their chosen field.

Apprenticeships provide a valuable pathway for individuals to enter the workforce, gain industry-recognised qualifications, and establish a solid foundation for their careers.

The cost of an apprenticeship will vary depending on your business size, the type of apprenticeship and the age of your apprentice.

FUNDING

Every business can be placed into one of three funding models:

Levy Payer

If your annual payroll is £3 million or more you will pay into the apprenticeship levy which can be used to fully fund an apprenticeship.

Co-funded

If your annual payroll is less than £3 million or you overspend your levy you will pay up to 5% towards the cost of an apprenticeship and the government will pay 95%.

Fully Funded

If you employ fewer than 50 staff and your apprentice is aged 16-18 or 19-24 with an EHC plan you will not need to pay towards the cost of an apprenticeship.

If your apprentice is aged 16-18 or 19-24 with an EHC plan you will be eligible for a £1,000 government incentive.



Higher Education

Chichester College Group is proud to offer a range of Higher Education programmes which cover levels 4 and above. Higher Education courses foster critical thinking, research skills, and intellectual development through a combination of classroom lectures, seminars, practical exercises, and independent study. It not only imparts subject-specific knowledge but also promotes personal growth, cultural understanding, and the development of transferable skills that are highly valued in the job market. Our Higher Education offer includes three-year BA (Hons) degrees, Higher National Certificate and Diplomas (HNC/Ds), Foundation Degrees and Higher-Level Apprenticeships.

Professional Courses

Professional courses are educational programmes designed to equip individuals with specific skills and knowledge required for a particular profession or industry. These courses are typically tailored to meet the demands of specific careers and provide practical training to enhance professional competency. Professional courses are available in various fields, such as accounting, law, healthcare, information technology, marketing, and more. Chichester College Group offers CIPD, CIPS, AAT, CIM, ILM plus many more professional courses.



Short and Part Time Courses

Whether you want to update your skills, renew mandatory accreditations, or learn something completely different, we have the right course to help you succeed.

From Excel and one-day business courses to City & Guilds 2382 18th Edition and a full range of gas courses, we can deliver the training that meets your needs.

In addition to being one of the largest and best-equipped training centres in the south east, we are the only training provider in the area to offer NET Achievement Measurement 2 'AM2' assessment courses and testing.

Free Online Courses (VRQs)

Whether you want to upskill your workforce, progress your career or develop your skills - You can start by choosing a free, online course with Chichester College Group. Our range of nationally recognised courses (called Vocational-Related Qualifications or 'VRQs') provide a flexible approach to your learning - what's more, you can study from the comfort of your own home.

From business administration to healthcare, understanding autism or dementia care - we've got a huge range of courses to choose from. And because they're online, you can work towards them at a time to suit you. Our courses will fit around your lifestyle.

And by choosing to study with Chichester College Group, you'll be assured you will receive the best support possible.



SUSSEX & SURREY
INSTITUTE OF
TECHNOLOGY

SUSSEX & SURREY IOT

We are Sussex & Surrey Institute of Technology (SSIoT) and we aim to deliver the very best in higher technical education.

We are thrilled to announce the launch of the Sussex & Surrey Institute of Technology, a cutting-edge institute that brings together the latest in digital technologies, innovation, and industry-led education.

Our institute is a collaboration between universities, further education colleges, and industry partners across Sussex and Surrey, working together to provide students with a new kind of education, designed to prepare them for the jobs of tomorrow.



Our courses will cover a range of areas, from engineering and manufacturing to digital and construction, all designed with the future in mind. We offer apprenticeships, short-courses and higher education programmes, giving learners the chance to gain valuable experience and make industry connections.

At the Sussex & Surrey Institute of Technology, we are committed to providing our students with the best possible education, delivered by experienced and passionate educators, using the latest in technology and teaching methods.



There are many ways in which working with the Institute can benefit employers:

- > Tackle current skills gaps and prepare for future skills needs
- > Develop and retain local talent, reducing the need to recruit out of the region
- > Courses and programmes designed by employers, for employers
- > Industry standard, specialist training facilities
- > Opportunities to retrain and up-skill existing staff through high-quality provision and assist them to gain prestigious and industry specific qualifications
- > Attract new talent to the digital, engineering and construction sectors by working with students that are gaining the skills you need
- > Provide strategic leadership across STEM provision

OUR EDUCATION PARTNERS

CCG | Chichester College Group

Nescot | **US**
UNIVERSITY OF SUSSEX



University of Brighton



CONTACT US FOR MORE INFO

01243 442249

info@sussexsurreyiot.ac.uk

sussexsurreyiot.ac.uk



COURSES

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LOCATION KEY

Throughout the following course pages we refer to the location each course is delivered at by using symbols, please use this key as a guide to explain each symbol:

- | | |
|-----------------------------------|--------------------------------|
| B - Brighton MET College | N - Northbrook College |
| B - Brinsbury College | W - Worthing College |
| C - Chichester College | A - Any college |
| C - Crawley College | R - Remote |
| H - Haywards Heath College | E - Employer's premises |
| | O - Offsite |



AGRICULTURE & ANIMAL MANAGEMENT

The south east of England is known for its diverse agricultural landscape and thriving animal care sectors. The region plays a crucial role in the country's food production and animal welfare.


With a combination of fertile farmlands, favourable climate conditions, and a strong agricultural heritage, the south east has become a hub for various agricultural activities and innovative approaches to animal care.

We are proud to have our own land-based campus, Brinsbury College located in Pulborough. Brinsbury is set in 570 acres of countryside and woodland, with a working farm, lakes, and stables and delivers a growing range of employer focused training and development programmes.



COURSES

Apprenticeships

Course	Level	Duration	Cost	Campus
Horticulture or Landscape Construction Operative	2	24 months	-	

Higher Education

Course	Level	Duration	Cost	Campus
EDX HND in Animal Management	5	24 months	£6,500pa	

Commercial

Course	Level	Duration	Cost	Campus
City & Guilds NPTC Award in Chainsaw Maintenance and Cross Cutting	2	2 days	£595	B
NPTC City & Guilds in the Safe Application of Pesticides using Pedestrian Hand Held Equipment - PA6	2	5 days	£420	B
NPTC Principles of Safe Handling and Application of Pesticides - PA1	2	2 days	£195	B
Qualsafe Award in Forestry First Aid +F (RQF) & Award in Emergency First Aid at Work (RQF)	3	1 day	TBC	B
Blacksmithing (Basic)	N/A	10 weeks	£655	B
Blacksmithing (Joining & Fixing)	N/A	10 weeks	£655	B
Blacksmithing (Self Directed)	N/A	10 weeks	£655	B
RHS Certificate in the Principles of Plant Growth and Development	2	34 weeks	£557	B
RHS Certificate in Practical Horticulture	2	34 weeks	£587	B
City & Guilds Certificate of Technical Competence in Pet Sitting	2	9 weeks	£210	B
City & Guilds Certificate of Technical Competence in Animal Health, Husbandry and Handling	2	7 weeks	£175	B
City & Guilds Certificate of Technical Competence in Dog Walking	2	7 weeks	£175	B

T Levels

Course	Level	Duration	Cost	Campus
Agriculture, Land Management & Production	3	2 years	N/A	B
Animal Care & Management (September 2024 start)	3	2 years	N/A	B





BUSINESS, MANAGEMENT & PROFESSIONAL

The professional services sector in Sussex plays a crucial role in supporting the region's economy and business ecosystem.

The region's diverse range of businesses, entrepreneurial spirit, and strategic location, offers a thriving environment for professional services firms to flourish and provide essential expertise to clients.

We provide a range of short, professional, and bespoke programmes to meet all needs. We work in partnership with leading professional bodies such as ACCA, AAT, ILM, CIPS, CIM and CMI. Many of these qualifications are embedded as part of our apprenticeship programmes.



Apprenticeships

Course	Level	Duration	Cost	Campus
Accounts or Finance Assistant	2	12 months	-	C
Assistant Accountant (AAT)	3	15 months	-	B C C N
Professional Accounting Technician	4	18 months	-	B C N
HR Support	3	18 months	-	B C
HR People Professional (CIPD)	5	22 months	-	B C
Customer Service Practitioner	2	12 months	-	B C
Business Administrator	3	18 months	-	C N
Team Leader or Supervisor	3	12 months	-	C N
Operations or Departmental Manager	5	30 months	-	C
Senior People Professional (Senior Human Resources (HR) Professional)	7	36 months	-	C
Marketing Assistant	3	18 months	-	C
Marketing Executive	4	15 months	-	C

Professional

Course	Level	Duration	Cost	Campus
AAT Certificate in Bookkeeping	2	-	-	B C N
ILM Level 3 Award in Leadership and Management	3	12 weeks	£500	C
ILM Diploma in Management	3	18 months	£2,600	C
ILM Diploma for Operational Leaders and Managers	5	21 months	£4,000	C
AAT Bookkeeping	1	10 weeks	Co-funded	C
AAT Certificate in Accounting	2	9 months	Co-funded	B C N
AAT Diploma in Accounting	3	15 months	£2,300	B C N
AAT Diploma in Professional Accounting	4	18 months	£2,600	B C N
CIPD People Practice	3	1 year	£1,800	B C
CIPD Diploma in People Management	5	1 year	£2,800	C
CIPD Diploma in Strategic People Management	7	18 months	£7,500	C
CIM Foundation Certificate in Professional Digital Marketing	3	7 months	£900	C
CIM Certificate in Professional Digital Marketing	4	10 months	£1,650	C

Higher Education

Course	Level	Duration	Cost	Campus
Higher National Certificate in Business	4	2 year p/t	£3,250	C
Higher National Certificate in Business	4	1 year f/t	£6,500	C
Higher National Diploma in Business	5	2 year p/t	£3,250	C
Higher National Diploma in Business	5	1 year f/t	£6,500pa	C
BA (Hons) Business Top-up Degree	6	1 year / eve	£8,000	C

Commercial

Course	Level	Duration	Cost	Campus
Bespoke Business or Management courses	N/A	1 day	£1,200	O A
Assertiveness	N/A	1 day	£1,200	R E
Commercial Awareness	N/A	1 day	£1,200	R E
An Introduction to Lean	N/A	1 day	£1,200	R E
An Introduction to Project Management	N/A	1 day	£1,200	R E
An Introduction to Coaching Skills	N/A	1 day	£1,200	R E

Commercial

Course	Level	Duration	Cost	Campus
An Introduction to Mentoring Skills	N/A	1 day	£1,200	R E
Time Management	N/A	1 day	£1,200	R E
Presentation Skills	N/A	1 day	£1,200	R E
Bespoke Leadership Programme Development available - tailored to you	N/A	Bespoke	Bespoke	R E

VRQs

Course	Level	Duration	Cost	Campus
Climate Change & Environmental Awareness	2	12 weeks	Free	R
Creating a Business Start-Up	2	12 weeks	Free	R
Environmental Sustainability	2	12 weeks	Free	R
Equality & Diversity	2	12 weeks	Free	R
Information, Advice or Guidance	2	12 weeks	Free	R
Lean Organisation Management Techniques	2	12 weeks	Free	R
Principles of Business Administration	2	12 weeks	Free	R
Principles of Customer Service	2	12 weeks	Free	R
Principles of Team Leading	2	12 weeks	Free	R
Understanding Business Improvement Techniques	2	12 weeks	Free	R
Understanding Data Protection and Data Security	2	12 weeks	Free	R
Understanding Mental Health First Aid and Advocacy in the Workplace	2	12 weeks	Free	R
Understanding Workplace Violence and Harassment	2	12 weeks	Free	R

T Levels

Course	Level	Duration	Cost	Campus
Management & Administration	3	2 years	N/A	C W
Accounting	3	2 years	N/A	C
Legal Services	3	2 years	N/A	C
Finance	3	2 years	N/A	C



CONSTRUCTION

The construction sector in Sussex plays a vital role in shaping the region's infrastructure, housing, and commercial development.

Sussex, with its growing population, diverse economy, and strategic location, offers a dynamic environment for construction companies to thrive and contribute to the region's growth and urban transformation.





We are proud to have four construction centres across Sussex covering a wide range of trades and technical construction programmes including Site Management and Site Surveying. Launching in Autumn 2023 at our Green Village, Crawley College, we showcase the latest in modern construction methods as well as green and sustainable technologies.

COURSES




































Apprenticeships

Course	Level	Duration	Cost	Campus
Plumbing & Domestic Heating Technician (Fossil Fuel - Natural Gas)	3	48 months	-	C C
Carpentry and Joinery (Site Carpenter)	2	24 months	-	B C C N
Bricklayer	2	24 months	-	C C N
Carpentry and Joinery (Architectural Joiner)	2	24 months	-	B C C
Installation Electrician or Maintenance Electrician	3	48 months	-	C C
Construction Quantity Surveying Technician	4	36 months	-	C
Construction Site Supervisor	4	36 months	-	C
Carpentry	2	24 months	-	B C C N
Property Maintenance	2	24 months	-	B
Building Services Engineering Senior Technician	4	36 months	-	C
Construction Quantity Surveying Technician	4	36 months	-	C
Construction Site Supervisor	4	36 months	-	C
Town Planning Assistant	4	24 months	-	C
Fire, Emergency and Security Systems Technician	3	36 months	-	C
Bespoke Furniture Maker	3	24 months	-	C















Higher Education

Course	Level	Duration	Cost	Campus
Construction Management for England	4	2 years p/t	£3,250	 
Modern Methods of Construction for England	4	2 years p/t	£3,250	 






Commercial

Course	Level	Duration	Cost	Campus
CCN1 Initial (Domestic Gas Training and Assessment)	3	5 days	£1,095	 
CCN1 Re-Assessment (Domestic Gas Training and Assessment) ONLY	3	5 days	£885	 
CCN1 Re-Assessment (Domestic Gas Training and Assessment) plus 1 appliance	3	5 days	£910	 
CCN1 Re-Assessment (Domestic Gas Training and Assessment) plus 2 appliance	3	5 days	£935	 
CCN1 Re-Assessment (Domestic Gas Training and Assessment) plus 3 appliance	3	5 days	£1,040	 
CCN1 Re-Assessment (Domestic Gas Training and Assessment) plus 4 appliance	3	5 days	£1,100	
CCN1 Re-Assessment (Domestic Gas Training and Assessment) plus 5 appliance	3	5 days	£1,180	
Appliance Re-Assessment - 1 appliance	3	1.5 days	£332	 
Appliance Re-Assessment - 2 appliances	3	1.5 days	£400	 
Appliance Re-Assessment - 3 appliances	3	1.5 days	£500	 
Appliance Re-Assessment - 4 appliances	3	1.5 days	£600	
Appliance Re-Assessment - 5 appliances	3	1.5 days	£660	
Unvented Hot Water	3	1 day	£250	 
Water Regulations	3	1 day	£250	 
Heat Pumps	3	4 days	£555	
Managed Learning Programme	3	1 year	£3,275	
OFTEC Oil - OFTEC 101	N/A	3 days	£525	
OFTEC Oil - OFTEC 105	N/A	3 days	£525	
OFTEC Oil - OFTEC 600	N/A	3 days	£400	
OFTEC Oil - OFTEC 101 & 105	N/A	3 days	£638	
OFTEC Oil - OFTEC 101, 105 & 600	N/A	3 days	£772	
Electrical Testing and Fault Finding for Gas Fitters	N/A	3 days	£370	
Solar PV	N/A	3 days	£610	
City & Guilds Award in the Requirements for Electrical Installations BS 7671:2018 (2382-22)	3	3 days	£455	 

Commercial

Course	Level	Duration	Cost	Campus
City & Guilds Award in Initial and Periodic Inspection and Testing of Electrical Installations (2382-22)	3	5 days	£999	
City & Guilds Award in Initial and Periodic Inspection and Testing of Electrical Installations (2382-22)	3	7 weeks	£999	
City & Guilds Design & Verification of Electrical Installations Level 4 Award (2396-01)	4	13 weeks	£720	
AM2 Refresher	N/A	1 day	£175	
AM2 Assessment	N/A	3 days	£800	
AM2S/AM2E Refresher	N/A	1 day	£195	
AM2S/AM2E Assessment	N/A	3 days	£875	
NOCN CSkills NVQ Diploma in Trowel Occupations (Construction)	3	1 year	Various	
City & Guilds NVQ Diploma in Wood Occupations (Construction) - Site Carpentry	3	1 year	Various	
NOCN CSkills NVQ Diploma in Occupational Work Supervision (Construction)	3	1 year	Various	
City & Guilds NVQ Diploma in Installing Electrotechnical Systems and Equipment (2357-44)	3	1 year	Various	
City & Guilds Award in Electrotechnical Experienced Worker Qualification (2346-03)	3	1 year	Various	
City & Guilds Award in Plumbing & Heating	2	1 year	Various	
Health & Safety in a Construction Environment	1	3 days	£250	

T Levels

Course	Level	Duration	Cost	Campus
Design, Surveying & Planning	3	2 years	N/A	  
Onsite Construction	3	2 years	N/A	
Building Services Engineering	3	2 years	N/A	





COMPUTING & IT

The digital sector in Sussex has experienced significant growth and transformation in recent years. The region which encompasses vibrant cities like Brighton and Hove, along with other towns and rural areas, has become a hub for digital innovation, entrepreneurship, and technological advancement.

Chichester College Group continues to invest significantly in this area with Centres of Digital Excellence and our Institute of Technology. New programmes feature cloud technologies, Artificial and Virtual Reality, Artificial Intelligence and Big Data.



COURSES

Apprenticeships

Course	Level	Duration	Cost	Campus
Software Development	3	18 months	-	
Data Analyst	4	24 months	-	
Data Technician	3	24 months	-	
Digital Support Technician	3	15 months	-	

Higher Education

Course	Level	Duration	Cost	Campus
Computing for England	5	2 years	£6,500pa*	

Commercial

Course	Level	Duration	Cost	Campus
Excel for Beginners	N/A	1 day	£160	C
Excel Intermediate	N/A	1 day	£170	C
Excel Advanced	N/A	1 day	£180	C
Bespoke IT course - Beginners	N/A	1 day	£800	O C
Bespoke IT course - Intermediate	N/A	1 day	£900	O C
Bespoke IT course - Advanced	N/A	1 day	£1,000	O C

VRQs

Course	Level	Duration	Cost	Campus
Understanding Data Protection and Data Security	2	12 weeks	Free	R

T Levels

Course	Level	Duration	Cost	Campus
Digital Support Services	3	2 years	N/A	B
Digital Production, Design & Development	3	2 years	N/A	B C C N





CREATIVE INDUSTRIES

The Creative Industries sector in Sussex is a vibrant and thriving ecosystem that encompasses a wide range of creative and cultural disciplines. Sussex, with its rich heritage, diverse communities, and supportive environment, fosters creativity, innovation, and artistic expression across various sectors.

Chichester College Group continues to invest significantly in the creative arts with recent investment in three new cutting-edge TV studios (also available for hire), as well as other Createch facilities to enable a broader curriculum offer. We offer T Level placements, apprenticeships, Higher Education, and short courses in this area.



COURSES

Apprenticeships

Course	Level	Duration	Cost	Campus
Creative Industries Production Technician (Creative Venue Technician)	3	24 months	-	R
Creative Industries Production Technician (Live Event Technician)	3	24 months	-	R
Cultural Learning and Participation Officer	3	15 months	-	R
Creative Industries Production Manager (Film, TV and Short Form Production)	7	18 months	-	R
Creative Industries Production Manager (Live Performance Art Production)	7	18 months	-	R
Audiovisual Technician	5	24 months	-	C
Costume Technician - Stage and Screen	3	15 months	-	C

Higher Education

Course	Level	Duration	Cost	Campus
BA (Hons) Photography	6	3 years	£9,250	N
BA (Hons) Photography (Part-time)	6	5 years	£5,550	N
BA (Hons) Fashion	6	3 years	£9,250	N
BA (Hons) Fine Art	6	3 years	£9,250	N
BA (Hons) Fine Art (Part-time)	6	5 years	£5,550	N
BA (Hons) Textile Design	6	3 years	£9,250	N
BA (Hons) Textile Design (Part-time)	6	5 years	£5,550	N
BA (Hons) Illustration	6	3 years	£9,250	N
BA (Hons) Illustration (Part-time)	6	5 years	£5,550	N
BA (Hons) Graphic Design	6	3 years	£9,250	N
BA (Hons) Music Production	6	3 years	£9,250	N
BA (Hons) Music Performance	6	3 years	£9,250	N
BA (Hons) Music Business & Management	6	3 years	£9,250	N
BA (Hons) Acting	6	3 years	£9,250	N
BA (Hons) Costume for Performance and Film	6	3 years	£9,250	N
BA (Hons) Make-up and Hair for Theatre and Media	6	3 years	£9,250	N
BA (Hons) Production Design for Stage and Screen	6	3 years	£9,250	N
BA (Hons) Prop Making & Special Effects	6	3 years	£9,250	N
BA (Hons) Musical Theatre	6	3 years	£9,250	N
BA (Hons) Dance & Professional Practice	6	3 years	£9,250	N
BA (Hons) Stage Management and Technical Theatre	6	3 years	£9,250	N
HND Creative Media with Journalism	5	2 years	£6,500pa*	C
BSc Top-Up Creative Media Technology	6	1 year	£9,250	C

T Levels

Course	Level	Duration	Cost	Campus
Craft & Design (Jewellery Maker & Silversmithing)	3	2 years	N/A	B
Media, Broadcast & Production	3	2 years	N/A	B C C





EDUCATION & CHILDCARE

The Education and Childcare sector plays a fundamental role in society, nurturing the growth and development of future generations.

At Chichester College Group, we understand the importance of equipping our students with the knowledge, skills, and passion required to excel in these essential fields. Our programmes are designed to meet the evolving needs of education and childcare, focusing on practical experience, theoretical understanding, and the latest best practices.



COURSES

Apprenticeships

Course	Level	Duration	Cost	Campus
Early Years Practitioner	2	12 months	-	B C C N
Early Years Educator	3	18 months	-	B C C N
Early Years Lead Practitioner	5	24 months	-	C
Learning and Skills Teacher	5	18 months	-	C
Teaching Assistant	3	18 months	-	C
School Business Professional	3	18 months	-	N

Higher Education

Course	Level	Duration	Cost	Campus
Foundation Degree in Early Years	5	2 years	£5,000pa	C
BA Top-Up Early Childhood Studies	6	1 year	£8,000pa	C

VRQs

Course	Level	Duration	Cost	Campus
Awareness of Bullying in Children and Young People	2	12 weeks	Free	R
Certificate of Understanding	2	12 weeks	Free	R
Distressed Behaviour in Children	2	12 weeks	Free	R
Introducing Caring for Children and Young People	2	12 weeks	Free	R
Introducing to Neuroscience in Early Years	2	12 weeks	Free	R
Special Educational Needs and Disability	2	12 weeks	Free	R
Understanding Adverse Childhood Experiences	2	12 weeks	Free	R
Understanding Childhood Illness	2	12 weeks	Free	R
Understanding Children and Young People's Mental Health	2	12 weeks	Free	R
Principles of Working with Individuals with Learning Disabilities	2	12 weeks	Free	R
Safeguarding, Prevent and British Values	2	12 weeks	Free	R
Understanding Safeguarding and Prevent	2	12 weeks	Free	R

T Levels

Course	Level	Duration	Cost	Campus
Education & Early Years	2	2 years	N/A	B C H N
Foundation Year	-	1 year	-	C





ENGINEERING & MANUFACTURING



The Engineering and Manufacturing sector in Sussex is a vibrant and indispensable part of the region's economy.

There is a diverse range of engineering and manufacturing companies, from small-scale enterprises to large-scale industrial operations. These businesses contribute to innovation, technological advancement, and economic growth in the region.

We continue to invest significantly in this important sector with our new STEM centre at Crawley, as well as the investment of a new STEM centre at Chichester and Institute of Technology at Crawley both due to open in 2025.



COURSES

Apprenticeships

Course	Level	Duration	Cost	Campus
Maintenance & Operations Engineering Technician (Electrical)	3	36 months	-	C
Maintenance & Operations Engineering Technician (Mechanical)	3	36 months	-	C
Maintenance & Operations Engineering Technician (Electro Mechanical)	3	36 months	-	C
Engineering Operative	2	12 months	-	C C N
Machining Technician	3	42 months	-	C
Engineering Manufacturing Technician	4	42 months	-	C C
Plate Welder	3	36 months	-	C
General Welder (Arc Processes)	2	18 months	-	C C
Motor Vehicle Service & Maintenance Technician (Light Vehicle)	3	36 months	-	C C
Autocare Technician	2	30 months	-	C N

Apprenticeships

Course	Level	Duration	Cost	Campus
Engineering Technician	3	42 months	-	N
Lean Manufacturing Operative (Production / Assembly)	2	12 months	-	C
Composites Technician	3	36 months	-	C
Engineering Technician (Technical Support)	3	-	-	C

Higher Education

Course	Level	Duration	Cost	Campus
HNC Engineering	4	1 year FT, 2 years PT	£6,500	C C N
HND Engineering	5	1 year	£6,500	C C
HNC Engineering (Mechanical)	4	1 year FT, 2 years PT	£6,500	C C
HND Engineering (Mechanical)	5	1 year	£6,500	C C
HNC Engineering (Electrical / Electronic)	4	1 year FT, 2 years PT	£6,500	C C
HND Engineering (Electrical / Electronic)	5	1 year	£6,500	C C
HNC Aeronautical Engineering	4	1 year FT, 2 years PT	£6,500	C C
HND Aeronautical Engineering	5	1 year	£6,500	C C
HNC Manufacturing Operations	4	1 year	£6,500	C C
City & Guilds Diploma in Light Vehicle Maintenance and Repair Competence - 7270-13	3	1 year	£900	C
FdEng Motorsport Engineering	5	2 years FT	£9,250 PA	N
BSc Motorsport Technology	6	1 year FT	£9,250	N

T Levels

Course	Level	Duration	Cost	Campus
Engineering & Manufacturing	3	2 years	N/A	C C

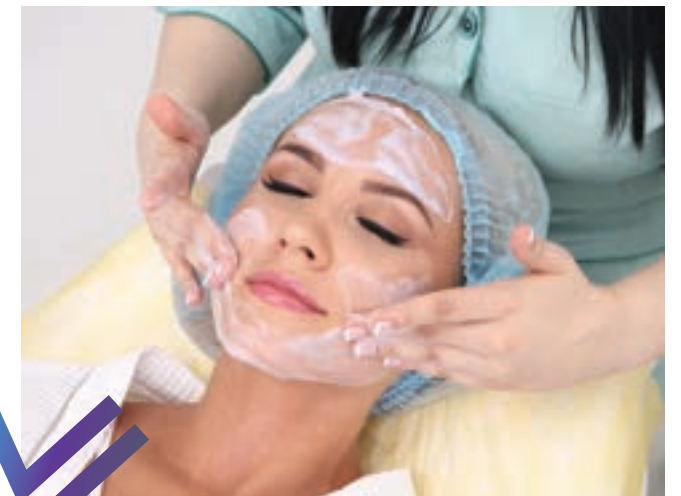




HAIR, BEAUTY & AESTHETICS





The Hair and Beauty sector is a thriving and influential industry that empowers individuals to express their unique style, enhance their well-being, and boost their confidence.

At Chichester College Group, we understand the importance of equipping our students with the practical skills, theoretical knowledge, and artistic flair required to excel in this dynamic field. Our dedicated team of experienced tutors, state-of-the-art facilities, and industry partnerships ensure that our learners receive the highest quality training, enabling them to meet the demands and expectations of this ever-evolving industry.









COURSES

Apprenticeships

Course	Level	Duration	Cost	Campus
Hairdressing Professional	2	24 months	-	
Advanced and Creative Hair Professional	3	12 months	-	
Beauty Therapist	2	15 months	-	
Advanced Beauty Therapist	3	18 months	-	

T Levels

Course	Level	Duration	Cost	Campus
Hairdressing	3	2 years	N/A	  
Beauty Therapy	3	2 years	N/A	  



HEALTH & CARE

Chichester College Group offers a supportive environment for healthcare education. With a rich network of healthcare providers, hospitals, clinics, and care facilities, Sussex provides a wealth of opportunities for our students to gain real-world experience and make a positive impact on the health and lives of individuals and communities.

Through our comprehensive range of healthcare programmes, students can explore various disciplines, including dentistry, nursing, healthcare support, medical administration, social care, and mental health. We offer a variety of courses, from introductory levels to advanced diplomas and apprenticeships, enabling learners to pursue their passions and develop the skills necessary for success in their chosen healthcare careers.



COURSES

Apprenticeships

Course	Level	Duration	Cost	Campus
Ambulance Support Worker (Emergency, Urgent and Non-Urgent)	3	13 months	-	C
Associate Ambulance Practitioner	4	18 months	-	C
Healthcare Support Worker (HCSW)	2	12 months	-	C
Senior Healthcare Support Worker (HCSW)	3	24 months	-	C
Children, Young People and Families Practitioner (Residential Childcare Pathway L3)	4	24 months	-	C

Higher Education

Course	Level	Duration	Cost	Campus
HND Healthcare Professions for England (subject to approval)	5	2 years	£6,500pa*	<div>C</div> <div>C</div>

Commercial

Course	Level	Duration	Cost	Campus
Qualsafe Level 3 Award in Emergency First Aid at Work (RQF)	3	1 day	£150	<div>C</div> <div>C</div>
Qualsafe Level 3 Award in First Aid at Work (RQF)	3	3 days	£325	<div>C</div> <div>C</div>
Bespoke Qualsafe Level 3 Award in Emergency First Aid at Work (RQF)	3	1 day	£1,000	<div>O</div> <div>A</div>
Bespoke Qualsafe Award in First Aid at Work (RQF) - Requal	3	2 days	£1,850	<div>O</div> <div>A</div>
Bespoke Qualsafe Award in First Aid at Work (RQF)	3	3 days	£2,500	<div>O</div> <div>A</div>



VRQs

Course	Level	Duration	Cost	Campus
Awareness of Mental Health Problems	2	12 weeks	Free	<div>R</div>
Caring for the Elderly	2	12 weeks	Free	<div>R</div>
Cleaning Principles	2	12 weeks	Free	<div>R</div>
Counselling Skills	2	12 weeks	Free	<div>R</div>
Customer Service for Health and Social Care Settings	2	12 weeks	Free	<div>R</div>
Mental Health Awareness	1	12 weeks	Free	<div>R</div>
Prevention and Control of Infection in Health Care Settings	2	12 weeks	Free	<div>R</div>
Principles of Care Planning	2	12 weeks	Free	<div>R</div>
Principles of Dementia Care	2	12 weeks	Free	<div>R</div>
Principles of End of Life Care	2	12 weeks	Free	<div>R</div>
Principles of the Mental Health Worker	2	12 weeks	Free	<div>R</div>
Self-harm and Suicide Awareness and Prevention	2	12 weeks	Free	<div>R</div>
Understanding Autism	2	12 weeks	Free	<div>R</div>
Understanding Behaviour that Challenges	2	12 weeks	Free	<div>R</div>
Understanding Common Health Conditions	2	12 weeks	Free	<div>R</div>
Understanding Dignity & Safeguarding in Adult Health & Social Care	2	12 weeks	Free	<div>R</div>
Understanding Falls Prevention Awareness	2	12 weeks	Free	<div>R</div>
Understanding Personal Care Needs	2	12 weeks	Free	<div>R</div>
Understanding Specific Learning Difficulties	2	12 weeks	Free	<div>R</div>
Understanding Technology Enabled Care	2	12 weeks	Free	<div>R</div>
Understanding the Care and Management of Diabetes	2	12 weeks	Free	<div>R</div>
Understanding the Safe Handling of Medication in Health and Social Care	2	12 weeks	Free	<div>R</div>

T Levels

Course	Level	Duration	Cost	Campus
Health & Science - Dentistry	3	2 years	N/A	<div>C</div>
Health & Science - Adult Nursing	3	2 years	N/A	<div>B</div> <div>C</div>
Science - Laboratory Sciences	3	2 years	N/A	<div>C</div>



HOSPITALITY



The hospitality sector in Sussex is a dynamic and thriving industry that caters to the region's visitors, tourists, and local residents.

Sussex boasts a diverse range of hospitality establishments, including hotels, restaurants, cafés, pubs, and tourist attractions. The sector plays a key role in promoting tourism, providing memorable experiences, and contributing to the region's economy.

We understand the importance of equipping our students with the practical skills, theoretical knowledge, and industry experience required to excel in the hospitality sector.

Our dedicated team of experienced tutors, state-of-the-art facilities, and strong industry partnerships ensure that our learners receive the highest quality training, enabling them to meet the demands and expectations of this dynamic industry.



COURSES

Apprenticeships

Course	Level	Duration	Cost	Campus
Production Chef	2	12 months	-	C
Commis Chef	2	12 months	-	C

Higher Education

Course	Level	Duration	Cost	Campus
HND Hospitality	5	2 years	£6,500pa*	C

VRQs

Course	Level	Duration	Cost	Campus
Excellence in Customer Service & Hospitality	1	12 weeks	Free	R



SPORT & FITNESS



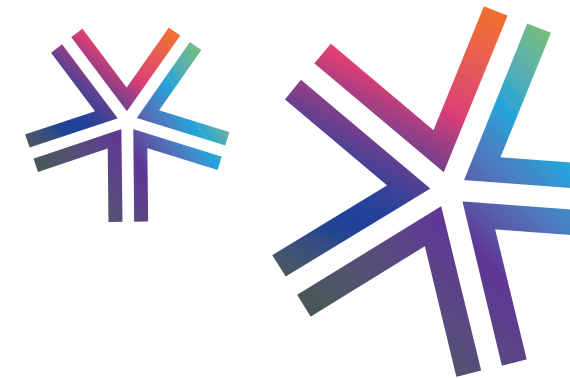
You don't have to be an elite athlete to get ahead. The opportunities you'll have with us are excellent, whatever level of sport you play.

At Chichester College Group, we continue to provide an outstanding experience for our students and studying our Sports courses are no different. Our lecturers have a wide range of both educational and industry led experience to support our students in realising their progression route goals across a range of career choices, such as sports therapy, sports nutrition, performance analysis and strength & conditioning.


The content of the higher education qualification has been developed in consultation with employers, professional bodies, academics and Universities to ensure that it supports students to positive progression routes.

The VRQ qualifications give students the knowledge, understanding and skills that underpin the sport and exercise science sector to prepare them for future careers.



COURSES



Higher Education

Course	Level	Duration	Cost	Campus
Foundation Degree in Sport, Health & Exercise Science	5	2 years	£6,000pa*	

VRQs

Course	Level	Duration	Cost	Campus
Improving Personal Exercise, Health and Nutrition	2	12 weeks	Free	
Understanding Nutrition and Health	2	12 weeks	Free	



TRAVEL, TOURISM & CABIN CREW




Sun, sea, sand and culture. The travel industry is one of the most exciting, diverse, and engaging industries to work in.

More than 200 million people worldwide work in the travel and tourism business. All our tutors have worked within the industry for years before becoming a teacher, and so our travel training is designed to provide your workforce with the skills and information you need to advance them in this fast-growing industry.



COURSES

Higher Education

Course	Level	Duration	Cost	Campus
HND International Travel & Tourism	5	2 years	£6,500pa*	

VENUE HIRE

Our campuses have a variety of fully equipped meeting rooms and conference facilities available to hire for meetings, conferencing, and events. We can offer various rooms and areas for your event, all of which are fully licensed and can accommodate meetings and events from five to 250 people.

Brighton MET College

Pelham Campus - Situated in the North Laine, our central Brighton Campus is just minutes away from the vibrant heart of Brighton. We have an outdoor plaza that is open to the public and can be hired for events, a suite of modern hair and beauty salons that provide a professional training venue as well as classrooms and IT Suites specifically designed for creative and digital specialisms. Whether you need space for training, company meetings or presentations, we can accommodate your needs.

Brinsbury College

Brinsbury venue facilities are situated in 570 hectares of beautiful rolling Sussex countryside in the heart of the South Downs.

The college is accessible by car, taxi and public transport from train stations in Pulborough or Billingshurst.

Brinsbury is located just 16 miles from Goodwood, 21 miles from Horsham, 20 miles from Chichester, 26 miles from Brighton, 32 miles from Gatwick and 48 miles from London.

Chichester College

Chichester College is ideally situated, with only a short walk from the town centre and Chichester train and bus stations. We can offer various rooms and areas for your event, all of which are fully licensed and can accommodate meetings and events from five to 250 people. We are a small team so you can rest assured that you will get a friendly and personal approach.

Crawley College

Located in Crawley town centre, just a short walk from the train station, the campus offers classrooms, IT rooms and conference suites of various sizes to suit your needs. You will benefit from on-site parking (subject to availability), free WiFi access and a variety of catering options to ensure that your event is a complete success.

With capacity for 80 seated delegates and 100 for a standing function, the Corporate Suite is the ideal choice for larger meetings. Catering can be brought directly to the suite for breakout times and lunch, while delegates can purchase barista-made coffee downstairs in The Zone coffee shop.



Haywards Heath College

Haywards Heath College is ideally located in Mid Sussex just 36 miles from London, 14 miles from Brighton, 13 miles from Gatwick Airport and 31 miles from Chichester. Haywards Heath train station, with a direct line from London and Brighton, is only a short walk to the college.

The college opened its doors in 2020 and is now a new and vibrant campus with state-of-the-art facilities including a theatre, sports hall, modern classrooms, dance studios and a café which opens out onto a green space.

Worthing College

Our well-equipped and up-to-date facilities are available for hire for corporate or private use, both within the college and in our Sanditon Conference Centre.

Worthing College is in a large seaside town in West Sussex, known for its award-winning beaches and pier, with easy access to the stunning landscape of the South Downs. The college is situated just 10 miles from Brighton and 18 miles from Chichester. As it is located just off the A24 and the A27, traveling to our 18-acre parkland campus is easy.

Northbrook College

Broadwater Campus

Our Broadwater Campus is close to Worthing town centre and a ten-minute walk from the train station. It is home to our salons and beauty training facilities, and our large multi-purpose studio which is suitable for dance lessons, PT sessions or Pilates and yoga groups.




Shoreham Airport Campus

Located at Brighton City Airport, our Shoreham Campus is home to our large hangar workshops and our contemporary electric vehicle workshop with high-tech diagnostic equipment. All spaces are available for hire, along with classrooms, making Shoreham a great training venue for the aviation and motor vehicle industry.

West Durrington Campus

West Durrington Campus has some of the best college music studios in the country. All are available to hire including state-of-the-art recording studios, live-room suites, professionally equipped DJ rooms and rehearsal spaces, all boasting industry-standard equipment. We are also home to a purpose-built 160-seat theatre, dance studios and classrooms. The Campus is ten minutes' walk from Goring-by-Sea station, or a five-minute train journey from central Worthing.

BOOKING

-  01903 275755 ext 438
-  07780 900154
-  ccgvenues@chigroup.ac.uk



Scan for more information about the facilities we have to offer

FREE ONLINE COURSES (VRQs)

Everyone learns differently, but an online learning course – or distance learning as it's sometimes called – will give you the flexibility to complete your course around your other commitments.

VRQs are level 2 courses and are a great option for developing your knowledge, confidence and learning new skills. Whether you're looking to study alongside your current employment, eager to develop your knowledge or planning to get back into work, an online course could give you the motivation you need to succeed.

Each of our online courses are available to anyone over 19 and are created specifically for people looking to continue learning and develop new skills.

For more information and courses, please visit: chigroup.ac.uk/services/free-online-courses





GET IN TOUCH

If you would like to know more about our various training opportunities and funding available to you, please contact us via the information below. Our friendly teams are happy to help every step of the way.

T LEVELS:

✉ t-levels@chigroup.ac.uk

APPRENTICESHIPS:

✉ apprenticeships@chigroup.ac.uk

HIGHER EDUCATION:

✉ he@chichester.ac.uk

PROFESSIONAL COURSES:

✉ train@ccgtraining.ac.uk

SHORT AND PART TIME COURSES:

✉ train@ccgtraining.ac.uk

FREE ONLINE COURSES (VRQs):

✉ shortcoursesvrqs@chichester.ac.uk
☎ 01243 786321 ext 2723
✉ distancelearning.email@gbmc.ac.uk
☎ 01903 273517

All information, including course information, stated in this guide is correct at time of printing (November 2023) and is subject to change without notice.

CHANGING LIVES THROUGH LEARNING

ccgtraining.ac.uk

employers@ccgtraining.ac.uk

MET Brighton
Metropolitan
College

 Brinsbury
College

 Chichester
College

 Crawley
College

 Haywards
Heath
College

 Northbrook
College

 Worthing
College